

Sointula Winterfest 2026 - Vendor Application Info

IMPORTANT INFORMATION

SUBMITTING FORMS:

- Completed forms are to be emailed to winterfestivalsointula@gmail.com or dropped off at the Sointula Resource Center.v
- Malcolm Island resident applications can be submitted starting September 13th at 12pm, via email or in person at the waterboard office (12-2 on September 13th)
- **Public vendor applications will be accepted September 20 to 27.** Selected vendors will be contacted between October 4th and 9th.
 ***Initial cutoff is 5pm September 19 for inclusion in the residents only selection**
- Applications received after September 27th will be added to a waiting list and vendors contacted if there is space available
- If you are sharing a table, both vendors names must be on this form, with a full description of items being sold. Selling on behalf of a third party is not permitted.

APPLICATION REVIEW:

- Once we receive your application, the Winterfest Committee will review it based on our criteria for **hand-made and hand-designed items**, and space availability.
- Successful Malcolm Island applicants will be notified of acceptance after September 21
- **All successful applicants will be notified the first week of October**

PAYMENT: Due after you receive a confirmation email

- e-transfer or cash will be accepted, details for e-transfer will be included in your acceptance email
- **Full payment will be due by 5pm October 14th** or your space will be offered to others.
- **No refunds will be available.** Vendors cannot transfer their space to another person without the express permission of the organizing committee (please contact us via email)
- E-transfer instructions will be sent with confirmation of acceptance
- Cash payments can be made at the Resource Center during regular business hours

SPACE & TABLE INFORMATION:

- Each \$40 registration fee provides the vendor with one 7' x 5' space, one 6' x 2.5' table, and one chair. (*Only a limited number of vendors will be able to request two spaces; Maximum two spaces per vendor.)
- Each \$20 Non-Profit/Kids registration fee provides the vendor with one 4' x 5' space, one 3' x 3' table, and one chair. (*Maximum one space per vendor.)
- Displays can not extend beyond the 7' x 5 space allocated, with minimal side walls to prevent visually blocking other vendor tables
- Please inform us of any special space requirements and we will do our best to accommodate. An extra fee may apply.

SPACE POLICY:

- The use of nails, pins, tape, screws, or any damaging materials on walls or floors is prohibited by the Sointula Recreation Association. Only sticky tack and pull-tab hooks are allowed. Please plan your setup accordingly.

PERSONAL PROPERTY:

- Vendors are responsible for their personal property and any other items they bring onto the Sointula Recreation Association property. The Sointula Recreation Association and the Winter Festival Committee are not liable for any loss, theft, or damage to your property.

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VENDOR APPLICATION:

Date: _____

Full Name: _____

Address: _____

Are you a current resident of Malcolm Island (check one)? ☐ Yes ☐ No

Phone Number: _____

Email Address: _____

Number of Tables requested (check one): ☐ 1 ☐ 2

*1 only for non-profit/kids, only a limited number of double table spaces are available and double spots are not guaranteed if requested

Table Type: Regular \$40 (7' x 5') OR Non-Profit/Kids \$20 (4' x 5.') OR Double (14' x 5') \$80

Amount Due: \$ _____

Business Name (If Any): _____

Vendor Items and Description (you can email one or two small photos if you wish):

Special requests:(Such as wall space for vertical displays, need for electrical outlets, etc.)

Please note: Vendor placement, including the specific building where your table will be located, is determined at the discretion of the Winter Festival Planning Committee.